**STUDENT ADVISORY COMMITTEE FOR AN
INCLUSIVE COMMUNITY (SACIC)
MEETING AGENDA
MAY 10, 2017
FLTC 203, 4:00 p.m.**

SACIC Meeting Minutes- May 10th, 2017

Attendees:
Kayla Berry- MSTP, Christian Student Association
Razeena- PTID
Emily Sherman- OT
An Nguyen- OT
Rebecca Brenner- JMSA
Ninecia Scott- ABBGS
Griffin Plattner- JMSA
Maren Loe- AMWA
Joshua Mendoza- LMSA
Marlene Kanmogne- SNMA
Kate Gerull- AMWA
David Anderson- DBBS, OutGrads
Maren Loe- AMWA
Derek- ABBGS
Jabari Elliot- ABBGS
Kali Keller- PTID
Leeran Dublin- Co-President Connections
Jenny Tobat- Outgoing Co-president of LMSA
Alexis Fennoy- ABBGS, YSP, Connections
Dr. Cherilynn Shadding, Director of Outreach McDonnell Genome Institute
Averey Strong - 1st Year Class President, LGBTQ Med, MSG
Lisa Stevenson- Assistant Dean for Student Diversity and Engagement
Clair Antoine- Secretary

LS- Partnership Med School with DBBS
CS- I'm the interim director of outreach for DBBS until December (2017)

KB- Summary of SACIC purpose/history:
Created during LCME accreditation process. Dr. Whalen formed SACIC. The goal was
to be a student group with strong ties to the administration.
Was mostly 2nd year students, so attendance dwindled after they left.
Revived because students and administration saw a need for it.
-**What** issues will SACIC address?
-**How** will SACIC address them?

1st survey was sent out to students. Feedback re: multiple issues:

-Free speech on campus
-minority group questions
-etc.

2nd survey addressed how SACIC will function and if student body approved of the proposed structure.
The idea was to have each affinity group have 1 rep on SACIC.
-Can be a leader of a group, but doesn't have to be
-This representative request can be added as part of a group's constitution if you'd like, but not mandatory to add it.
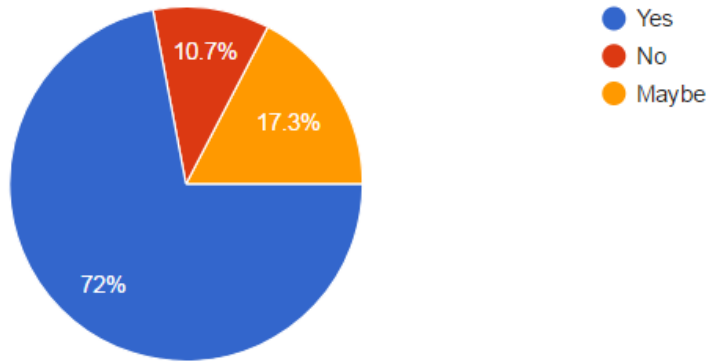**Please send Kayla Berry and Clair Antoine your reps email and name so we can compile a list.**

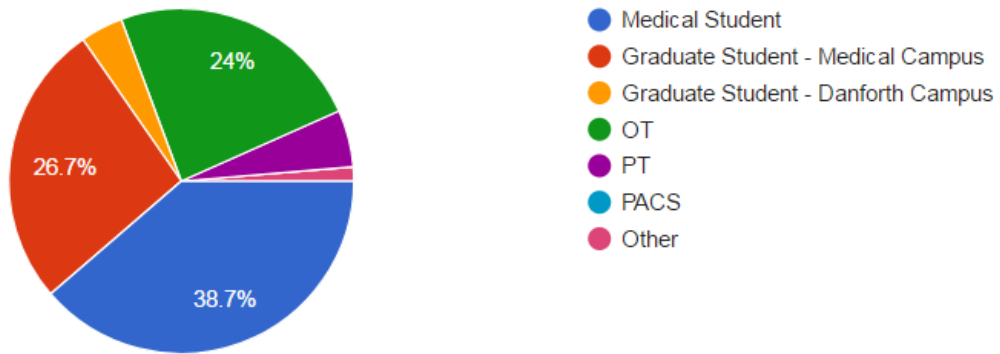Previous meeting focused on creating the structure for SACIC and for the survey.

SACIC structure explanation-
-Groups go to SACIC with concerns.
-Ideally we have members from those groups on the SACIC. Members filter those concerns
-SACIC brings those concerns to the administration
-SACIC sends out surveys to get concerns from those who are NOT in an affinity group.
-SACIC will get the results from BRSS (Bias Report and Support System) reports and will work on the concerns brought forth.
-Uses reporting to change culture/bring in administration when needed to make the requested change.
-Report to student bodies in the form of forums.

![Washington University in St. Louis - School of Medicine]

Survey asked "is this useful?"
Results [75 responses]

Yes- 72%
No- 10.7%
Maybe- 17.3%

Medical Students- 38.7%
Graduate Students- Medical Campus- 26.7%
Graduate Students- Danforth- 4%
OT- 24%
PT- 5.3%
PACS- 0%
Other- 1.3%

KB- Survey Comments Summary
-Will SACIC have any real power?
-Who is on SACIC? Does this cover everyone?
-What issues will SACIC focus on?
-Connections to multiple schools
-Is this structure too complicated?

GP- There was some confusion. "Is SACIC just another student group? Why does this student group have more power than the others?"

CS- We could convey this structure better
RB- Not sure why we needed this org tree.
KB- it was meant to emphasize branching and that all groups have representation on SACIC
AF- It's not clear from the diagram we sent out that this is a group of representatives from the other affinity groups.
NS- Concern on survey: "was diversity appreciated". If you don't fit in any of these groups, do you get representation on the SACIC? Should it be open to anyone who wants to come?
KK- I think SACIC is more of a council.
KB- There are forums for that purpose- to address concerns of those who aren't a member of a group, but need to be heard.

RB-We need to create a form for those people who aren't able to be represented on SACIC. To get their feedback and concerns.

DA- There are student groups who aren't meant to be representatives. For example, OUTGrads was started more as a social group, not an advocacy group.
Based on this comment here [in the survey results], it seems like there needs to be a focus on advocacy. Maybe we're not all meant to be reps for diversity.

KB- I think this is important to note.

MK- If SACIC has a survey for students to voice diversity concerns (for those not in an affinity group), how is this different from BRSS?

CA- The school dean's see the BRSS. Perhaps SACIC's survey results would stay within the confines of the student group unless they requested we escalate it to administration.

LS- Just to allow students to express concerns and have it spelled out clearly that this survey is from SACIC.
AF – Is SACIC a support role to the people who submit these comments?
Or more like an Ombuds office?
KB- SACIC is meant to address: what changes should be made on a school wide issue? Ie. Gender neutral bathrooms.
-those kinds of changes could be handled by SACIC and administration/based on the feedback from the SACIC reporting form or the surveys

Do you all think this is still a good structure?

ML- Survey is important.
There should be transparency. Like share the feedback we get from surveys/SACIC reporting/meeting minutes.

DA- There's not a diverse representation on the SACIC website (of the different school groups).

LS- Public affairs can help with the website.

KB- Perhaps we can have a committee to deal with this?

RB- We should not publish meeting notes for confidentiality sake.

AS- There are ways to talk about issues generally without revealing the identities of those who reported an issue. Like if the issue is gender neutral bathrooms and they bring up a specific incident, we can simply bring up the broader issue of "gender neutral bathrooms".

ML- Agreed. But transparency and accountability are really important.
JM- more frequent disclosure of our survey info/data to the student body
RB- action items might be best way to send this info out.

AS- so do we know who in the administration we'd be reporting to exactly?
LS- For now, Mary Klingensmith (interim). I've kept her up to date on the general progress of the Committee.   Probably the educational leadership council- which has reps from ALL PROGRAMS.
Yes, sr. associate dean of Medical Education possibly

AF- what about DBBS?
LS- Yes, John Russell is on the council.
KB- any questions?
RB- We should specify to the student body who we're reporting to . "Administration" sounds too broad.

LS- It's TBD. Depends on who is selected to be the Senior Associate Dean for Medical Education.

AS- supposed to be announced in June (2017)
DA- Isn't it always the same one person/position?
AF- it depends on whether the person who accepts this role says "yes" to that responsibility.

AS- I think some of the questions in the survey responses showed a lack of education on why SACIC started.
We should have an educational session.
Make it clear that this was an administrative initiative.

Ie- AMWA- yes they can go to their own body with issues, but SACIC can show that these are perhaps issues other groups are dealing with too. Is this issue school wide? If so, perhaps administration needs to deal with it school-wide rather than just having one department working on it.

MK- This is a very helpful example.

AF- We should convey this on the website. A draft mission statement is needed for website, just to update the site for now. As things evolve, we can always go back and modify the statement.

RB- I think the example of gender neutral bathrooms was a good one. We can use that to spell out an example of how the flow of information might work with the SACIC process.

LS- SACIC helps to bring ease of communication with all groups.

GP- people on the survey are saying they think we're above them, but it's an expansion of the existing structure.

AF- perhaps we can use a lateral model to make it look less hierarchical.

KK- I see SACIC's role as the liaison from student to administration

KN- I think this needs to be communicated early and often- meaning at orientation. Before the school year starts we need to prepare for how this will work.
"What is SACIC?"

NS- will the structure and mission be completed by then? (in time for orientation)?

AS- What do you mean when you say "orientation"? For some programs, there's just one orientation for the new students. But for other programs, there's a new orientation every year. Would our presentation of SACIC span these years? Or would it just be for new students?
Target all students? Or just the first years?
General thoughts on this?

KB- too many orientations to do it all at once perhaps.

AS- We could make it the responsibility of each program to present SACIC's information. Create a powerpoint for them to show their students?

KK- we could also do the student organizational fair?

AF- That's only for med students though.

ES- We can capture people at the OT orientation.

AS- other venues as well.

NS- How will we get to the students who are unrepresented by student groups?

Razeena- Because our program is small, it's Feasible to do a lunch/quick talk for OT.

GP- Easy to mention SACIC quickly at [med student] orientation. If you have questions they can be addressed there.

LS- perhaps it's time for subcommittees to be created to deal with some of these tasks?

KB- for orientation over the summer. Who will be here?

NS- Can we make a list of subcommittees we want to create?

KB- which subcommittees do you all think we need to create?

ML- Outreach?

GP- website/and reporting
LS- org chart subcommittee
NS- PR
ML- mission statement/chart
LS- Background of SACIC
CA- I'm a little concerned about the idea that the website creation should be the responsibility of the same person who has to read/analyze the data from the SACIC surveys. I think those are two separate jobs.

AF- They could be the same job. Create a program that just takes all the responses and saves them to a file and then prints a report. (automate).

LS- Perhaps those two jobs are separate but related.
Plus, confidentiality is a factor.
Concerned that we don't have representation from PACS here.

KK- I'll contact Hipswitch to see if they know who the PACS reps are I should contact.

ML- Action items committee

NS- Let's simply ask SACIC members "are you going to be here in the summer?" Send that around in a google doc. Combine that with the subcommittees question.

KB- we'll send out another doodle poll to schedule another meeting.
KK- Can we get everyone's schedules before we go so we can set another SACIC meeting?
CA- I will be in touch with our academic offices for each program to get a list of the different vacations/exams and I then look at those dates for all different programs to find dates when there aren't conflicts, and then I send out a doodle poll using those dates with times around 4pm or 5pm.

Razeena- only 4 or 5pm?

CA- Yes, because I believe OT cannot attend meetings during the day. Med students are only really available at 12pm, but other groups are not, so only times that have been working are 4pm or 5pm.

If meeting in person is difficult over the summer, we can set up an alternative communications method like "Slack" where the team can communicate remotely together instead of getting/sending a lot of emails. There's also google docs. Whatever works.

Razeena- PT-ID may join with OT since the PT-ID group is small. They may join forces. I'm also in touch with a black caucus OT who may be able to help with networking.

1st Proposed SACIC structure outline:

Administration

Student Body

SACIC
- Student – administration communication
- Advocacy
- Reform
- Inclusion across campus

OUTGRADS
- Build community among individuals of all genders and sexual orientation campus-wide

Town halls/Forums
Event calendar
TBD

Connections - DBBS
- Student – student communication
- Student Education
- Inclusion across campus

Families
Dialogue sessions
Happy hours

All WUSM Students

MD   MD/PhD   DBBS   PT   PACS (Program in Audiology and Communication Sciences)   OT

SNMA, LMSA, APAMSA, JMSA, CMA, LGBTQ Med, AMWA, MSG

ABBGS
GALAS

PT_ID

WUSOTA